

## LEGAL AND DEMOCRATIC SERVICES

### COMMITTEE DECISION SHEET

#### EDUCATION AND CHILDREN'S SERVICES COMMITTEE - TUESDAY, 2 JUNE 2015

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<u>Determination of Exempt Items of Business</u>	<b>The Committee resolved:</b> to consider items 8.1 (Aberdeen International Youth Festival – Business Plan), 8.2 (Sports Grants), 8.3 (Culture Programme and Cultural Awards 2015/16), 11.1 (Minute of Meeting of Social Work Complaints Review Committee of 1 April 2015), 12.1 (Renewal of Contracts for Care at Home Services) and 12.2 (Housing and Personal Care (including Lifestyle Support) Service) with the press and public excluded.		
2.1	<u>Requests for Deputations</u>	<b>The Committee resolved:</b> (i) to hear the deputation by Mr Irvine-Fortescue on behalf of the Lairhillock School Parent Council in relation to item 7.1 on the agenda and that the item be considered following item 4.1 on the agenda; and (ii) to note that the request for deputation from Councillor Davidson in relation to item 7.1 had been withdrawn.		
3.1	<u>Minute of Previous Meeting of 11 March 2015</u>	<b>The Committee resolved:</b> to approve the minute as a correct record.		

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4.1	<b><u>Committee Business Statement</u></b>	<b><u>The Committee resolved:</u></b> to note the updates provided.		
7.1	<b><u>Statutory Consultation - Consultation Reports on the proposals:</u></b>  <ul style="list-style-type: none"> <li>(i) To rezone the Cults Academy school zone to exclude ground to the south of the River Dee currently within the Cults Academy zone, with effect from August 2016; and</li> <li>(ii) To create a new school building for Stoneywood School, which will be operational with effect from the start of the 2017/18 academic session in August 2017, or as soon as possible thereafter;</li> <li>(iii) To locate the new Stoneywood School building on ground to be confirmed following the completion of this statutory consultation exercise; and</li> <li>(iv) Further, to rezone ground to the north of the A96 trunk road which is currently within the Brimmond School zone to Stoneywood School, with effect from August 2015</li> </ul>	<b><u>The Committee resolved:</u></b> <ul style="list-style-type: none"> <li>(i) to agree that the following recommendations be implemented: <ul style="list-style-type: none"> <li>1. For the Cults Academy rezoning proposal: <ul style="list-style-type: none"> <li>(a) retain the area of the Lairhillock School zone, which was currently within the Cults Academy zone and which was the focus of this consultation exercise, as part of the Cults Academy zone; and</li> <li>(b) advise Aberdeenshire Council that any new housing developments in their Council area which were currently zoned to Cults Academy, including the Blairs development, would require to be rezoned to an Aberdeenshire Council secondary school following a public consultation.</li> </ul> </li> <li>2. For the Stoneywood new build and rezoning proposals: <ul style="list-style-type: none"> <li>(a) to create a new school building for Stoneywood School, which would be operational with effect from the start of the 2017/18 academic session in August 2017, or as soon as possible thereafter;</li> <li>(b) to locate the new Stoneywood School building on ground at the former Bankhead Academy site; and</li> <li>(c) to rezone ground to the north of the A96 trunk road which was currently within the Brimmond</li> </ul> </li> </ul> </li> </ul>	Education Children's and	Euan Couperwhite

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		<p>School zone to Stoneywood School, with effect from August 2015; and</p> <p>(ii) to instruct officers to make the necessary arrangements to ensure successful implementation of the above recommendations by the indicated times.</p>		
5.1	<u>Referrals</u>	There are no items under this heading.		
6.1	<u>2014/15 Revenue Budget Monitoring</u>	<p><b>The Committee resolved:</b></p> <p>(i) to note the report on the near actual figures on the revenue budget and the information on areas of risk and management action that was contained therein;</p> <p>(ii) to instruct officers to continue to review budget performance and report on service strategies; and</p> <p>(iii) to approve the ring-fencing of funding for ICT for the new South of the City Secondary School.</p>	Education Children's and	Gayle Gorman / Bill Dow
6.2	<u>Education and Children's Services Performance Report</u>	<p><b>The Committee resolved:</b></p> <p>(i) to approve the Education and Children's Services Service Performance Report for the quarterly period to 31 March 2015;</p> <p>(ii) to note the ongoing work being completed to assimilate and re-aggregate data against particular performance metrics from the former Service structures in respect of the new Directorate's responsibilities; and</p> <p>(iii) to request the Head of Children's Services to provide monthly update, by way of email, on performance indicators regarding the % of complaints and FOI requests responded to in specified timescales.</p>	Education Children's and	Bernadette Oxley / Trevor Gillespie / Alex Paterson

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6.3	<b><u>Progress Review of Knowledge Transfer Partnership (KTP) Agreement Between University of Aberdeen and Aberdeen City Council</u></b>	<b><u>The Committee resolved:</u></b> to note the progress of the project and that an evaluation of the project and options for future developments would be reported to Committee by March 2016.	Education Children's and	Euan Couperwhite / Kevin Stelfox
6.4	<b><u>Removal of Nelson Street and Kaimhill Outdoor Centre from the Education and Children's Services Account Portfolio</u></b>	<b><u>The Committee resolved:</u></b> (i) to note the content of the report; (ii) to agree to declare Nelson Street Playing fields and Kaimhill Outdoor Centre surplus to Education and Children's Services requirements and to confirm its removal from the Education and Children's services account portfolio; and (iii) to agree to remit the property to the Head of Land and Property Assets to decide on its future use.	Education Children's and	Charlie Penman / Jo Hall
7.2	<b><u>Fairley Road Adventure Park</u></b>	<b><u>The Committee resolved:</u></b> (i) to note the progress made to date in developing the plans for a new adventure park on land and Fairley Road and Kingswells; and (ii) to instruct officers from Adventure Aberdeen to continue fundraising and design work to create the Fairley Road Adventure Park.	Education Children's and	Euan Couperwhite / Johathan Kitching
8.1	<b><u>Aberdeen International Youth Festival - Business Plan</u></b>	<b><u>The Committee resolved:</u></b> (i) to approve the Aberdeen International Youth Festival Business Plan for 2015-18; (ii) to request that officers provide regular updates in the Committee's information bulletin on the progress of the governance review which was within the business plan; and (iii) to receive a report from officers on the outcome of the governance review following the decision of the Board of Aberdeen International Youth Festival.	Education Children's and	Charlie Penman / Lesley Thomson

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8.2	<b><u>Sports Grants</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve the application through the club development grants programme as detailed in the report;</li> <li>(ii) to approve the applications through the significant sporting events grants programme as detailed in the report;</li> <li>(iii) to approve the applications through the coach and volunteer workforce development grant programme as detailed in the report</li> <li>(iv) to approve the applications through the talented athlete grants programme as detailed in the report; and</li> <li>(v) to agree to change the subsidy for a United Kingdom Coaching Certificate Level 2 course from 50% to 30% in line with recent changes to funding from sportscotland.</li> </ul>	Education Children's and	Charlie Penman / Jo Hall
8.3	<b><u>Culture Programme and Cultural Awards 2015/16</u></b>	<p><b><u>The Committee resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve the themes, budget allocations and processes for allocating the 2015/16 programme;</li> <li>(ii) to approve the proposed allocation of Cultural Awards;</li> <li>(iii) to approve the tender process for the 2016 Light Festival;</li> <li>(iv) approve the request for monies from the Mary Garden Opera Fund as detailed in the report;</li> <li>(v) to note the decision of the Chief Executive, the Head of Finance, the Head of Legal and Democratic Services and the Head of Procurement in accordance with Standing Order 1 (6)(b) to exempt a contract for capital costs relating to the procurement of specialised 3D printing equipment for MAKE Aberdeen from the requirement of the Council's Standing Orders to go out to tender</li> </ul>	Education Children's and	Charlie Penman / Lesley Thomson

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		<p>from the following Standing Orders: 1(3) and 5;</p> <p>(vi) to note the publication of the Invitation to Tender for the lease and operational contract for MAKE Aberdeen using Delegated Powers;</p> <p>(vii) to agree, subject to budget being available, the extension of the Invitation to Tender for MAKE Aberdeen for a further two year period; and</p> <p>(viii) to request officers to email all members a copy of the evaluation report on the 2015 Light Festival.</p>		
9.1	<p><b><u>Policy and Procedure for Managing Substance Misuse Incidents Involving Children and Young People</u></b></p>	<p><b>The Committee resolved:</b></p> <p>(i) to note the updated EHRIA and the clarification from officers on its content; and</p> <p>(ii) to accept the proposal to replace the 2003 policy with the 2015 revision.</p>	<p>Education Children's and</p>	<p>Charlie Penman / Graham Donald / Caroline Hastings</p>
9.2	<p><b><u>Fees and Allowances Paid to Foster Carers, Adopters and Associated Services</u></b></p>	<p><b>The Committee resolved:</b></p> <p>(i) to approve with effect from 1 April 2015 a 1% increase in the level of :</p> <ul style="list-style-type: none"> <li>• Fostering Allowance</li> <li>• Payment for Skills fees</li> <li>• Adoption Allowance</li> <li>• Curator-ad-litem/Reporting Officer fees</li> <li>• Supported Lodgings Allowance;</li> </ul> <p>(ii) to approve with effect from 1 April 2015 that there be no change to the level of fee charged for:</p> <ul style="list-style-type: none"> <li>• Inter-Country Adoptions</li> </ul> <p>(iii) to approve with effect from 1 April 2015 that there be no change to the level of fee charged for:</p> <ul style="list-style-type: none"> <li>• Independent Chairs of Adoption and Permanence/Fostering Panel; and</li> </ul> <p>(iv) to approve with effect from 1 April 2015</p>	<p>Education Children's and</p>	<p>Bernadette Oxley / Graeme Simpson</p>

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		changes to the level of allowance paid to kinship carers to achieve parity with the allowance paid to foster carers.		
10.1	<b><u>Adult Services Performance Report</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the Adult Social Work performance report;</p> <p>(ii) to note that work was ongoing to develop a new suite of performance indicators, aligned to the outcomes developed for the Integrated Strategic Plan 2014-17; and</p> <p>(iii) to note that officers would endeavour to provide a more detailed breakdown of the indicator regarding the number of referrals within future performance reports.</p>	Adult Services	Judith Proctor / Trevor Gillespie
10.2	<b><u>2014/15 Revenue Budget Monitoring</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the report on the near actual figures on the revenue budget and the information on areas of risk and management action that was contained therein; and</p> <p>(ii) to instruct officers to continue to review budget performance and report on service strategies.</p>	Adult Services	Judith Proctor / Jimmie Dickie
10.3	<b><u>Rosehill Replacement Facility - Procurement of Construction Works</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the progress to date with the development of the Rosehill Replacement project; and</p> <p>(ii) to approve the total estimated expenditure of £4,341,250 and instruct the Design Team working with officers to publish the Pre-Qualification Questionnaire and Invitation to Tender on the Public Contracts Scotland website and elsewhere, as appropriate.</p>	Adult Services	Judith Proctor / Roddy MacTaggart
10.4	<b><u>Review of Social Work Non Residential Charging Policy</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to agree that the current charging methodology of levying set charges for specific services should be discarded;</p>	Adult Services	Judith Proctor / Kate Mackay

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		<ul style="list-style-type: none"> <li>(ii) to agree that the Council should have one Social Work Non Residential Charging Policy which would apply regardless of how the individual chose to receive their care under Self Directed Support. This policy was attached in Appendix A;</li> <li>(iii) to agree that the revised policy was called “Contributing to Your Care and Support”;</li> <li>(iv) to agree that the revised policy was based on an individual being expected to make a contribution towards the total cost to the Council of all chargeable care provided, subject to a financial assessment;</li> <li>(v) to agree that the percentage contribution of the total cost of all chargeable care and support provided was set at 70% for the financial years 2015/16 and 2016/17;</li> <li>(vi) to agree that partner’s income would not be taken into account for the purposes of determining the contribution an individual would pay towards their care and support;</li> <li>(vii) to agree to increase the period for which an individual aged over 65 was entitled to free social care services following discharge from hospital, from 28 days to 42 days in accordance with national guidance;</li> <li>(viii) to agree that a transition period be established, where the Council would calculate the difference between an individual’s current charge and the contribution calculated under the new policy. In the 2015/16 financial year this would be 33% of the difference, rising to 66% in 2016/17 and in 2017/18 the full charge would be payable;</li> <li>(ix) to agree that the new policy would be implemented as part of the programme of roll-out of self-directed support, managed by the SDS Project Manager and overseen by</li> </ul>		



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		<p>the SDS Programme Board;</p> <p>(x) to agree that a programme of Financial Assessments for current service users be carried out as part of their assessment of needs and the development of their individual budget under SDS; and</p> <p>(xi) to agree that charges for Housing Support services in Sheltered and Very Sheltered Housing remain separate to this policy.</p>		
11.1	<b><u>Minute of meeting of Social Work Complaints Review Committee of 1 April 2015</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to accept the recommendations; and</p> <p>(ii) to otherwise note the Director's comments in the foreword.</p>	<p>Education and Children's Services</p> <p>Committee Services</p>	<p>Kate Mackay</p> <p>Stephanie Dunsmuir / Emma Parr</p>
12.1	<b><u>Renewal of Contracts for Care at Home Services</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the information contained in the report;</p> <p>(ii) to approve the contract renewal and variation for a period of up to two years ending in December 2017, with the option to go out to competitive tender for the provision of services during that time. The existing contracts end on 31 December 2015;</p> <p>(iii) to approve the invoking of the provisions of SO 1(6)(a) of the Standing Orders relating to contracts and procurement and thereby waiving the need for a competitive procurement at this time; and</p> <p>(iv) to approve the estimated expenditure from the Adult Social Care budget relating to the contracts for services, as detailed within the report at 3.2.</p>	<p>Adult Services</p>	<p>Judith Proctor / Kenneth O'Brien</p>

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12.2	<u>Housing and Personal Care (including Lifestyle Support) Service</u>	<p><b>The Committee resolved:</b></p> <p>(i) to approve the additional payments to the current provider as detailed in the report to allow the re-tendering of the service to be completed and the existing contract to be terminated; and</p> <p>(ii) to approve the retendering of a five year contract for the services and approve the total estimated expenditure for the 5-year period as detailed in the report.</p>	Adult Services	Judith Proctor / Martin Kasprowicz

If you require any further information about this decision sheet, please contact Allison Swanson, tel 01224 522822 or email [aswanson@aberdeencity.gov.uk](mailto:aswanson@aberdeencity.gov.uk)